



## **POLICY: STUDIO ACCESS AND FEES**

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Access to the pottery studio located on the first floor of the Guild is available to studio potters as follows:

- (a) payment of open studio fees at \$40 per month permits access to the pottery studio during scheduled open studio sessions only;
- (b) payment of full access studio fees at \$60 per month permits access to the pottery studio during scheduled open studio sessions and during all hours when the studio is not being used by the Guild for classes, workshops or other activities; and
- (c) payment of a drop-in fee of \$10 permits access to the pottery studio by a Guild member, when accompanied by a studio potter exercising his or her level of studio access, for a single session not exceeding 3 hours in duration.

[Revised May 2, 2013]

Access to the fibre and mixed media studio located on the second floor of the Guild is available to studio members as follows:

- (a) payment of full access studio fees at \$60 per month permits access to the fibre and mixed media studio during scheduled open studio sessions and during all hours when the studio is not being used by the Guild for classes, workshops or other activities; and
- (b) payment of a drop-in fee of \$5 permits access to the studio during scheduled open studio sessions for a single session not exceeding 3 hours in duration.

Both open studio access fees and full access studio fees must be paid in advance in blocks of not less than 2 months each.

Ongoing payment of open studio or full access fees by each member is required to maintain that member's use of storage space for work-in-progress and tools or equipment. Payment of studio fees entitles a member to utilize greenware and bisqueware shelves for the storage of work-in-progress only. Payment of studio fees also entitles a member to a single storage space equivalent in size to the standard Guild cubby for storage of tools, clay, equipment and personal items.

[Revised May 2, 2013]

Scheduled open studio access to Guild facilities is limited to those members who are appropriately trained and experienced and who are capable of working independently in Guild studios. The required skill and experience in each discipline is usually gained through completion of a pottery or mixed media class at the Guild. Members who have not taken a Guild class but have previous experience in the relevant discipline must contact the Pottery Representative or Fibre and Mixed Media Representative for assessment of their qualifications and approval to attend open studio sessions.

[Revised April 3, 2013]

Full access to Guild facilities is limited to those members who are appropriately trained and experienced and who are capable of working independently in Guild studios. A probationary period applies to all members wishing participation and access on the basis of full access studio fees. In the case of access to the pottery studio, the member must have paid open studio fees and have regularly attended and actively participated in scheduled open studio sessions for a minimum of 3 months prior to applying for full access. Approval from the Pottery Representative or the Fibre and Mixed Media Representative is required prior to a member being granted full access to the pottery studio or fibre and mixed media studio.

Full access to both the pottery and the fibre and mixed media studios may be granted to a member upon payment of full access studio fees of \$60 per month. Such dual access requires approval of both the Pottery Representative and the Fibre and Mixed Media Representative.

All studio members, whether enjoying open studio access or full access, are expected to participate in the considerable volunteer labour necessary to maintain and operate the studios. Volunteer expectations are as follows:

- (a) all studio members are expected to contribute a minimum of 15 minutes of volunteer effort to the Guild during each visit to the pottery or mixed media studios; and
- (b) all studio members enjoying full access to the pottery studio are expected to contribute at least 3 hours per month to volunteer tasks necessary to support operation of the pottery studio, such as hosting scheduled open studio, recycling clay and making glazes.

[Revised September 18, 2023]

Scheduled open studio hours must be strictly adhered to by all members. Access to the pottery and fibre and mixed media studios by members paying open studio access fees is restricted to scheduled open studio sessions only in order to permit uninterrupted time outside open studio sessions for those members paying full access studio fees.

Flexible arrangements may be available to permit Guild members, not currently resident in Yellowknife, to access the pottery and/or fibre and mixed media studios when visiting Yellowknife. Requests for such arrangements require approval by the Board of Directors and will be considered on case by case basis.

Studio access fees payable by members holding child memberships are the same as for those holding adult memberships.